

Article D:
Crook County Fair Board Standing Committees

YOUTH LIVESTOCK SALE COMMITTEE
POLICIES & PROCEDURES
Revised December 5, 2022

ARTICLE I. NAME AND PURPOSES

SECTION A. The name of this organization shall be the "CROOK COUNTY FAIR YOUTH LIVESTOCK SALE COMMITTEE, HERE AFTER REFERRED TO AS THE "Committee". The "Committee" will work directly under the Crook County Fair Board. Any changes must be brought before the Fair Board for approval.

SECTION B. The purpose of the "Committee" shall be:

1. Support and promote the Youth Livestock Sale
2. Contact auctioneers and ring men for the sale
3. Work with livestock sale rings
4. Handle buy backs & policy for Crook County Fair
5. Work with banks clerking the sale
6. Work with processing plants
7. Promote and advertise the sale
8. Work with brand inspectors
9. Handle absentee bids
10. Set guidelines for sale order
11. Work with the Crook County Fair Board and the board liaison

ARTICLE II. ORGANIZATION

SECTION A. Voting members shall consist of the following members:

1. Chairman
2. Secretary/Treasurer
3. One additional member

SECTION B. Duties of the Officers:

1. Chairman shall:
 - a. Promote the goals of the committee
 - b. Preside over all meetings
 - c. Report back to the Fair Board
2. Treasurer Shall:
 - a. Keep an income and expense record with copies of all receipts

- b. Submit expenditures to be approved by the Fair Board for prior approval
- c. Record is to be turned into Fair Board in October to be audited

SECTION C. Election of Officers:

1. Officers will be elected each year at the February meeting by a majority vote of committee members.
2. If an Officer resigns during the year a special meeting may be called by another officer. A special election may be held to fill vacancy(ies)
3. Only a chairman will be appointed.
4. Chairman will be appointed annually.
5. The two additional members will be appointed annually.

ARTICLE III. MEETINGS

SECTION A. The "Committee" shall meet at least 3 times a year. Additional meetings may be called by the chairman.

SECTION B. All meetings of the "Committee" shall be conducted by rules of parliamentary procedure as outlined in ROBERTS RULE OF ORDER.

SECTION C. All three members of the "Committee" must be present to conduct any business.

SECTION D. "Committee" will advise the Fair Board of all meetings.

ARTICLE IV. AMENDMENTS

SECTION A. Proposed amendments to the constitution of the "Committee" may be presented to the Crook County Fair Board for approval.

**CROOK COUNTY FAIR
YOUTH LIVESTOCK SALE COMMITTEE
BY-LAWS**

ARTICLE 1. SALE RULES AND REGULATIONS

SECTION A. Sale rules and regulations, and sale limits will be published in the Fair Book each year.

SECTION B. Sale rules and regulations may be changed at any committee meeting, with Fair Board approval.

ARTICLE II. SPECIES OF SALE ANIMALS

SECTION A. Species sold at the Crook County Fair Youth Livestock Sale will be limited to Market Animals of the following species: beef, sheep, swine, rabbits, goats and poultry.

ARTICLE III. SALE COMMISSION

SECTION A. The "Committee" may set the percentage of commission of the sale, upon the approval of the Fair Board.

ARTICLE IV. ADDITIONAL MONIES

SECTION A. All monies that are collected must be reported to the fair office.