

Article D:
Crook County Fair Board Standing Committees

YOUTH LIVESTOCK COMMITTEE
POLICIES & PROCEDURES
Revised December 5, 2022

ARTICLE I. NAME AND PURPOSES

SECTION A. The name of this organization shall be the "CROOK COUNTY FAIR YOUTH LIVESTOCK COMMITTEE, HERE AFTER REFERRED TO AS THE "Committee". The "Committee" will work directly under the Crook County Fair Board. Any changes must be brought before the Fair Board for approval.

SECTION B. The purpose of the "Committee" shall be:

1. Support and promote the Youth Livestock Shows
2. Promote quality projects through local shows, educational programs, and communication with exhibitors and parents
3. Work with the Crook County Fair Board and the board liaison
4. Provide guidelines and rules governing all livestock shows
5. Provide recommendations on weights
6. Provide input on changes to the fair book under Livestock Shows
7. Supervise workday for county fair set-up and tear-down
8. Propose equipment purchase or replacement

ARTICLE II. ORGANIZATION

SECTION A. The Crook County Youth Livestock Committee shall consist of members from the following groups:

1. Crook County Livestock Superintendents
(including beef, sheep, swine, goat, rabbit & poultry)
2. FFA Advisors from each of the 3 county chapters
3. Crook County 4-H Program Educator

SECTION B. The officers of the "Committee" will consist of the following:

1. Chairman
2. Vice Chairman
3. Secretary/Treasurer

SECTION C. Voting members shall consist of a quorum of the members present.

SECTION D. Duties of the Officers:

1. Chairman shall:
 - a. Promote the goals of the committee
 - b. Preside over all meetings
 - c. Report back to the Fair Board
2. Vice Chairman Shall:
 - a. Assume the role of the chairman in his absence
3. Secretary/Treasurer shall:
 - a. Keep minutes of all meetings
 - b. Provide correspondence to the committee members regarding meetings and due dates
 - c. Any secretarial duties of the committee
 - d. Keep an income and expense record with copies of all receipts
 - e. Submit expenditures to be approved by the Fair Board for prior approval
 - f. Record is to be turned into Fair Board in October to be audited

SECTION E. Election of Officers:

1. Officers will be elected each year at the February meeting by a majority vote of eligible voting members
2. If an Officer resigns during the year a special meeting may be called by another officer. A special election may be held to fill vacancy(ies)

ARTICLE III. MEETINGS

SECTION A. The "Committee" shall meet at least 3 times a year. Additional meetings may be called by the chairman.

SECTION B. All meetings of the "Committee" shall be conducted by rules of parliamentary procedure as outlined in ROBERTS RULE OF ORDER.

SECTION C. A quorum of the "Committee" must be present to conduct any business. A quorum will be half of the attending committee members.

SECTION D. "Committee" will advise the Fair Board of all meetings.

ARTICLE IV. AMENDMENTS

SECTION A. Proposed amendments to the constitution of the "Committee" may be presented to the secretary by any committee member and-presented to the Crook County Fair Board for approval.

**CROOK COUNTY FAIR
YOUTH LIVESTOCK COMMITTEE
BY-LAWS**

ARTICLE 1. SALE RULES AND REGULATIONS

SECTION A. Sale rules and regulations may be changed by a majority vote of delegates at any committee meeting, with Fair Board approval.

ARTICLE II. SPECIES OF SALE ANIMALS

SECTION A. Species sold at the Crook County Fair Youth Livestock Sale will be limited to Market Animals of the following species: beef, sheep, swine, rabbits, goats and poultry.

ARTICLE III. ADDITIONAL MONIES

SECTION A. All monies that are collected must be reported to the fair office.